

# Freedom of Information requests

2011

Reference number: 11-012

30 November 2011

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Dear,

**REQUEST FOR INFORMATION** – *Information relating the overview of the spends of ICT within Amgueddfa Cymru – National Museum Wales.*

Thank you for your request for information. As Head of Knowledge & Information Management for Amgueddfa Cymru - National Museum Wales, I am responsible for responding to your request for information.

I refer to your email 31 October 2011, in which you asked for the following information:

- 1) *The total budgeted ICT expenditure (capital and revenue) for your organization for 2010/00 and 2011/12.*
- 2) *A breakdown of the actual / budgeted or estimated for 2010 / 2011 and 2011 / 2012 according to the following categories for your organization, indicating the largest supplier for each category were known.*
- 3) *If you recharged any portion of this expenditure to another organisation please indicate which organisation and percentage of recharge.*
- 4) *If you have allocated spend in the IT outsourcing category, please identify which categories of IT service – as per the table below – are included in the contract (s) involved.*
- 5) *Please indicate how you expect the total ICT budget for 2012 / 2013 and 2013 / 2014 to change for your organisation.*
- 6) *Please provide a list of all of the ICT projects that you are undertaking; the costs of these projects and the estimated*

completion dates for these projects. If this is not possible to provide this under the current FOI limits, I am happy to accept a listing of your most up to date schedule of contracts or other record of contracts.

In responding to your request for information, I will be referring to each element of your request separately.

**(1) The Total budgeted ICT expenditure (capital and revenue) for your organization for 2010/00 and 2011/12.**

<b>Figure 1</b>		<b>2010/11</b>	<b>2011/12</b>
<b>Total Budgeted ICT Expenditure (ICT Department Only)</b>			
	Capital Allocation	102,000	58,000
	Revenue - Staff	338,580	344,550
	Revenue - Operating Budget	278,890	276,890
	Revenue - One Off Allocation		40,000
	<b>Totals</b>	<b>719,470</b>	<b>679,440</b>

Sources: Notice of Revenue and Salary Budget 2011/12, ICT Capital Budget Allocation

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national  
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**2) A breakdown of the actual / budgeted or estimated for 2010 / 2011 and 2011 / 2012 according to the following categories for your organization, indicating the largest supplier for each category were known.**

Breakdown of Actual/Budgeted Expenditure	Source		Source		Museum Budget Profile (as at 02NOV11)		Largest Supplier
	2010/11	2011/12	2010/11	2011/12	Revenue	Capital	
Hardware							
IT Hardware *			72,896	97,262	95,520		Dell
Desktop Computers							
Portable Computers							
Servers							
IT Consumables			24,682		5,355		SET
Network Equipment						40,000	
Storage							
Peripherals							
IT Software *							
Application Licences							
Middleware Licences							
System Licences			11,945		8,470	18,000	Pugh Computers



Services	Hardware Maintenance	7,448	31,390	Dell
	Software Maintenance	75,805	80,360	MobyDoc
	Custom Software			
	IT Outsourcing			
	Managed Communications			
	IT Consultancy			
	System Intergration			
	Training	2,777	1,770	Microsoft
Communications	Fixed Line - Voice	59,356	70,130	British Telecom
	Wireless (Mobiles)	7,032	5,950	Everything Everywhere (Tmobile)
	Networking Equipment			
	Data Network	81,946	67,570	Logicalis
Salaries	Staff (ICT and New Media)	551,140	527,420	
	<b>Totals</b>	<b>895,028</b>	<b>97,262</b>	<b>58,000</b>

**Sources :**

Museum Accounts Report for 2010/11, Museum Budget Profile 2011/12

**Comments**

While most ICT expenditure is centralised there are still some departments who purchase ICT equipment and services.  
 \* NMW account categories do not identify sub-categories. All ICT Hardware spend is coded against the same code.  
 \* We have identified separate values wherever possible but otherwise all sub-categories are included in the overall figures for that category.

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 Rhif TAW / VAT registration number: GB 783 4541 10



***(3) If you recharged any portion of this expenditure to another organisation please indicate which organisation and percentage of recharge.***

Amgueddfa Cymru has not recharge any ICT services to other organisations, therefore I am unable to provide this information as it is not held.

I would advise you that Amgueddfa Cymru – National Museum Wales does not hold the information you have requested. That being the case, I would inform you, in accordance with Section 1.1(a) of the Freedom of information Act 2000, the information you seek is not held by Amgueddfa Cymru. To the extent that we are unable to provide information that fully responds to your request, I must therefore provide you with a Refusal Notice under Section 17.1 of the Freedom of Information Act 2000, because in accordance with Section 1.1 of the Act, the information you have requested is not held.

***(4) If you have allocated spend in the IT outsourcing category, please identify which categories of IT service – as per the table below – are included in the contract (s) involved.***

I would advise you that Amgueddfa Cymru – National Museum Wales does not hold the information you have requested. That being the case, I would inform you, in accordance with Section 1.1(a) of the Freedom of information Act 2000, the information you seek is not held by Amgueddfa Cymru. To the extent that we are unable to provide information that fully responds to your request, I must therefore provide you with a Refusal Notice under Section 17.1 of the Freedom of Information Act 2000, because in accordance with Section 1.1 of the Act, the information you have requested is not held.

***(5) Please indicate how you expect the total ICT budget for 2012 / 2013 and 2013 / 2014 to change for your organisation.***

The information you are requesting is an opinion and not a request for information, under the Freedom of Information Act 2000, information being requested relates to information which is held by an organisation, organisations are not required to provide opinions or create information.

I would advise you that Amgueddfa Cymru – National Museum Wales does not hold the information you have requested. That being the case, I would

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***(6) Please provide a list of all of the ICT projects that you are undertaking; the costs of these projects and the estimated completion dates for these projects. If this is not possible to provide this under the current FOI limits, I am happy to accept a listing of your most up to date schedule of contracts or other record of contracts.***

### **ICT Projects 2011 – 12**

Video Conferencing (Phase 3)	12000	Dec -11
Museum Printer Network (Phase 1)	28000	Mar-12
Resilient Storage	30000	Mar-12
Support Desk Upgrade	17000	Dec-11
Wireless Network (Phase 2)	5000	Dec-12

Your request was considered according to the principles set out in the National Assembly's Code of Practice on Public Access to Information (third edition). The Code is published on the Internet at [www.information.wales.gov.uk](http://www.information.wales.gov.uk).

If you believe that I have not applied the Code of Practice on Public Access to Information correctly or have not followed the relevant laws, please contact me to request a first-stage review. If, after that, you are still not satisfied you may request a formal review by Amgueddfa Cymru. When dealing with any concerns, we will follow the principles of the National Museum of Wales's Code of Practice on Complaints, which is available on our website at [www.museumwales.ac.uk/en/45/](http://www.museumwales.ac.uk/en/45/) or by post from:

Mr Robin Gwyn  
Director of Communications  
Amgueddfa Cymru – National Museum Wales  
Cathays Park  
Cardiff  
CF10 3NP

You also have the right to complain to the Information Commissioner.  
Normally, however, you should pursue the matter through our internal  
procedure before you complain to the Information Commissioner.  
The Information Commissioner can be contacted at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Yours sincerely,

Head of Knowledge & Information Management

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