

2015

Freedom of Information Request

Reference number – 15-003a

Information relating to Turner Gallery Plymouth Road Penarth

Please provide copies of all of the Director Generals Reports and Deputy Director Generals Reports to the Board of Trustees and it's Strategic Development and Research Sub Committees that are electronically available in your retrieval system since 2007 up to and including August 2015.

Reference no.: 15-003a

21 September 2015

Dear

REQUEST FOR INFORMATION – *Information relating to Turner Gallery Plymouth Road Penarth*

Thank you for your request for information. As Museum Secretary for Amgueddfa Cymru - National Museum Wales ('the Museum'), I am responsible for responding to your request for information.

I refer to your two emails of 15 August 2015, and your clarifying email of 23 August 2015 in which you asked for information held within our records regarding the administrative history of Turner Gallery:

Please provide copies of all of the Director Generals Reports and Deputy Director Generals Reports to the Board of Trustees and it's Strategic Development and Research Sub Committees that are electronically available in your retrieval system since 2007 up to and including August 2015.

Response

The reports you have requested are called the *Director General's Report*, formally known as the *Vision Update* and before that the *Executive Summary*. These reports are presented to the Board of Trustees in open session, either by the Director General or in his absence, the Deputy Director General. The Board approves all matters relating to the strategic development of the Museum. These reports are attached and summarised below. Please note the comment in respect of '10 12 09':

Year	Date	Title / comment
2007	15 03 07	Executive Summary
	21 06 07	
	20 09 07	
	13 12 07	
2008	10 04 08	
	19 06 08	
	04 04 08	
	11 12 08	
2009	02 04 09	
	18 06 09	
	24 09 09	
	10 12 09	

		This is the only report from those listed here that refers to Turner House Gallery. It notes as a Task and Target for the following quarter that a 'report for future use of Turner House for approval by Performance Review Committee'. We anticipate that, under the Freedom of Information Act, this report would be exempt from release.
2010	22 04 10 17 06 10 23 09 10 09 12 10	Vision Update
2011	07 04 11 14 07 11 06 10 11 08 12 11	
2012	19 04 12 12 07 12 04 10 12 06 12 12	Director General's Report (DGs Report)
2013	08 02 13 23 05 13 18 07 13 28 11 13	
2014	13 03 14 19 06 14 11 09 14 11 12 14	
2015	12 03 15 18 06 15	

Your request was considered according to the principles set out in the National Assembly's Code of Practice on Public Access to Information (third edition). The Code is published on the Internet at www.information.wales.gov.uk.

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to the Director Finance and Corporate Resources at the following address:

Mr. Neil Wicks
 Director of Finance and Corporate Resources
 Amgueddfa Cymru – National Museum Wales
 Cathays Park
 Cardiff
 CF10 3NP

When dealing with any concerns, we will follow the principles of the National Museum of Wales's Code of Practice on Complaints, which is available on our website at www.museumwales.ac.uk/en/45/.

Internal review requests should be submitted within two months of the date of receipt of the response to your original letter.

You also have the right to complain to the Information Commissioner's Office (ICO) if you are not content with the outcome of your complaint or review. Generally, the ICO will not make a decision unless you have exhausted the complaints procedure provided by the Museum.

The Information Commissioner can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

If you have any further queries or concerns then please contact me via my email address.

Yours sincerely

Elaine Cabuts
Museum Secretary