

**Reference no.:** FOI 16-012 ICT expenditure

20 July 2016

**REQUEST FOR INFORMATION** – *Information relating to ICT expenditure*

Thank you for your request for information. As Museum Secretary for Amgueddfa Cymru - National Museum Wales ('the Museum'), I am responsible for responding to your request for information.

I refer to your email of 11 July 2016, in which you asked for the following information:

*Please could you provide me with information about your ICT expenditure, as broken down in the attached template? I have included this template in order to make it easier for you to understand my requirements and provide answers.*

*I appreciate that you may publish contracts and transparency data, but I was unable to find the information to the level of detail I require in publish sources.*

*Within the response, please include:*

*\* Expenditure from all parts of your organisation (central services and business units);*

*\* As well as your own organisation, expenditure for any subsidiary organisations that fall within the scope of your accounts; and*

*\* Both revenue (or operating) expenditure and capital expenditure*

*If you could input the answers in this template and return to me by email as an attachment, this would be much appreciated.*

## **Response**

I confirm the Museum does hold the information you have requested. However, the Museum is not obliged to supply this information due to the information being exempt under Section 12 of the Freedom of Information Act 2000 - we estimate that it would exceed the appropriate limit to comply with the request in its entirety.

However, we are keen to respond positively to your request where we can within the time limit available under the Act and therefore attach a table at Appendix 1 which is a list of all the ICT expenditure over £1000 for both years against the department's existing internal budget categories.

Your request was considered according to the principles set out in the National Assembly's Code of Practice on Public Access to Information (third edition). The Code is published on the Internet at [www.information.wales.gov.uk](http://www.information.wales.gov.uk).

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to the Director Finance and Corporate Resources at the following address:

Mr. Neil Wicks  
Director of Finance and Corporate Resources  
Amgueddfa Cymru – National Museum Wales  
Cathays Park  
Cardiff  
CF10 3NP

When dealing with any concerns, we will follow the principles of the National Museum of Wales's Code of Practice on Complaints, which is available on our website at [www.museumwales.ac.uk/en/45/](http://www.museumwales.ac.uk/en/45/).

Internal review requests should be submitted within two months of the date of receipt of the response to your original letter.

You also have the right to complain to the Information Commissioner's Office (ICO) if you are not content with the outcome of your complaint or review. Generally, the ICO will not make a decision unless you have exhausted the complaints procedure provided by the Museum.

The Information Commissioner can be contacted at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

If you have any further queries or concerns then please contact me via my email address.

Yours sincerely

Elaine Cabuts  
Museum Secretary

**Appendix 1** A list of all the ICT expenditure over £1000 for both years against the department's existing internal budget categories

ICT EXPENDITURE SUMMARY Amgueddfa Cymru – National Museum Wales			
2014-15		2015-16	
CATEGORY	SPEND	CATEGORIES	SPEND
ICT SALARIES	£380,967	ICT SALARIES	£362,608
ICT HARDWARE	£48,832	ICT HARDWARE	£51,231
WAN	£46,635	WAN	£46,635
PROJECT - EDRMS	£39,211	SOFTWARE MAINTENANCE	£46,242
MIS SUPPORT	£37,005	ICT SOFTWARE	£35,491
PRINTING & STATIONERY	£31,526	PRINTING & STATIONERY	£34,417
BACKUP - ICT HARDWARE	£27,196	MIS SUPPORT	£22,500
ICT VIDEO CONFERENCING	£25,362	ICT VIDEO CONFERENCING	£21,588
ICT SOFTWARE	£19,067	VOICE - SIP	£13,559
EDRMS - ICT SOFTWARE	£17,439	HARDWARE MAINTENANCE	£12,985
VOICE - SIP	£16,189	VOICE - ONEBILL	£10,259
DATA - HARDWARE	£13,971	VOICE SUPPORT	£6,696
VOICE - ONEBILL	£10,546	SOFTWARE SUPPORT	£6,536
SOFTWARE MAINTENANCE	£10,438	DATA NETWORK	£6,391
PROJECT - EDRMS	£9,543	WAN - ISP SERVICES	£4,373
WAN - ISP SERVICES	£8,519	FIXTURES AND FITTINGS	£3,597
HARDWARE MAINTENANCE	£7,474	REFERENCE BOOKS	£2,627
SOFTWARE SUPPORT	£6,735	STAFF TRAINING	£2,283
VOICE SUPPORT	£6,349	PROFESSIONAL FEES	£2,125
PROFESSIONAL FEES	£5,305	T&S - TAXI HIRE	£1,224
STAFF TRAINING	£4,998	MOBILE CIRCUITS	£1,148
NETWORK	£4,211	STAFF RECRUITMENT	£1,131
DATA NETWORK - MONITORING	£2,445	T&S - ACCOMODATION & MEALS	£1,070
CONFERENCES	£2,396		
VOICE - NETWORK	£1,966		
T&S - TAXI HIRE	£1,897		
DATA WIFI	£1,715		
DATA NETWORK	£1,425		
T&S - ACCOMODATION & MEALS	£1,374		
CAR HIRE	£1,344		