

20 September 2016

## FOI 16-014 Sustainable Procurement by the Welsh public sector

### REQUEST FOR INFORMATION – *Information relating to Sustainable Procurement by the Welsh public sector*

Thank you for your request for information. As Museum Secretary for Amgueddfa Cymru - National Museum Wales, I am responsible for responding to your request for information.

I refer to your email of 05 September 2016, in which you asked for the following information:

*I would be grateful for some information about the points below.*

- 1. In budget year 2014/2015 how much did your organisation spend on: a) tea, b) coffee, c) sugar, d) fruit juice, e) chocolate/cocoa products, f) clothing, g) bananas, h) wine? In that same year how much did your organisation spend on Fairtrade certified versions of the above products?*
- 2. In the same year, how much did your organisation spend on fish and fish products? How much of this spend was on products certified by the Marine Stewardship Council (MSC)?*
- 3. How much in budget year 2014/2015 did your organisation spend on wood and timber products? In this year, how much of this spend was on wood and timber products with Forest Stewardship Council (FSC) certification?*

## RESPONSE

Amgueddfa Cymru is involved in the procurement of some elements of your request: clothing and wood products, and some of the refreshment items you mention. Amgueddfa Cymru also has a trading subsidiary NMGW Enterprises Ltd. They procure many of the catering related items included in your list. They also appoint the contractor who provide the catering franchise for several of our Museums.

Our response is in two parts to reflect our ability to be able to positively respond to your request under the Freedom of Information Act 2000.

Section 12 of the Act sets out the terms under which we might refuse a request. This is on the basis that 'deciding whether [we] hold the information would mean [we] exceed the cost limit, for example, because it would require an extensive search in a number of locations'. This is the case in relation to the some of the items in your list, as set out below. This letter acts as a Refusal Notice in respect of this element of your request.

1. The amounts spent on tea, coffee, sugar, fruit juice, chocolate / cocoa products, bananas, wine, including Fairtrade certified versions of these products.
2. The amounts spent on fish and fish products including how much of this spend was on products certified by the Marine Stewardship Council (MSC)
3. The amounts spent on wood and timber products, including how much of this spend was on wood and timber products with Forest Stewardship Council (FSC) certification.

We are however able to provide the following information:

4. The amounts spent on clothing by Amgueddfa Cymru for its staff and volunteers for the period 01 April 2014 to 31 March 2015 was £33,247.04.

The Museum is committed to developing ways in which it can capture, report and monitor its sustainable procurement practices. To that end we are looking to ensure our future electronic reporting systems can easily provide us with this vitally important information.

Your request was considered according to the principles set out in the National Assembly's Code of Practice on Public Access to Information (third edition). The Code is published on the Internet at [www.information.wales.gov.uk](http://www.information.wales.gov.uk).

If you believe that I have not applied the Code of Practice on Public Access to Information correctly or have not followed the relevant laws, please contact me to request a first-stage review. If, after that, you are still not satisfied you may request a formal review by contacting:

Mr. Neil Wicks  
Director of Finance and Corporate Resources  
Amgueddfa Cymru – National Museum Wales  
Cathays Park  
Cardiff  
CF10 3NP

When dealing with any concerns, we will follow the principles of the National Museum of Wales's Code of Practice on Complaints, which is available on our website at <https://museum.wales/freedom-of-information/publications-scheme/>

You also have the right to complain to the Information Commissioner. Normally, however, you should pursue the matter through our internal procedure before you complain to the Information Commissioner. The Information Commissioner can be contacted at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

I apologise that Amgueddfa Cymru cannot assist you with the literal interpretation of your request, but if you have any further queries or concerns then please contact me via my email address.

Yours sincerely.

Elaine J Cabuts  
**Museum Secretary**