

[REDACTED]
[REDACTED]
Reference no.: 17-008

02 August 2017

[REDACTED]
REQUEST FOR INFORMATION – *Information relating to job descriptions with language requirements*

Thank you for your request for information. As Museum Secretary for Amgueddfa Cymru - National Museum Wales ('the Museum'), I am responsible for responding to your request for information.

I refer to your email of 04 July 2017, in which you asked for the following information:

Please could you provide me with the following information for your organisation:

*The number of full-time posts (permanent and fixed term) that are 'Welsh Essential' on the job description
The number of part-time posts (permanent and fixed term) that are 'Welsh Essential' on the job description
The number of full-time posts (permanent and fixed term) that are 'Welsh Desirable' on the job description
The number of part-time posts (permanent and fixed term) that are 'Welsh Desirable' on the job description
The number of full-time posts (permanent and fixed term) that have no language skill requirement included on the job description
The number of part-time posts (permanent and fixed term) that have no language skill requirement included on the job description.*

In your email of 11 July 2017 you clarified the request:

My request refers to all posts that are part of the current organisational structure, whether occupied or vacant.

Response

Taking 11 July 2017 as the date on which the data was related to, we respond as follows:

Rydym yn croesawu gohebiaeth yn y Gymraeg.
We welcome correspondence in Welsh.

Amgueddfa Cymru – National Museum Wales
Parc Cathays / Cathays Park
Caerdydd / Cardiff
CF10 3NP
Ffôn / Tel. (029) 2039 7951
Elusen Cofrestredig / Registered charity: 525774
Rhif TAW / VAT number: GB 783 4541 10

No of all Posts			
643			
Full Time Staff	Essential	Desirable	None
367	110	203	54
Part Time Staff	Essential	Desirable	None
276	101	164	11

Your request was considered according to the principles set out in the National Assembly's Code of Practice on Public Access to Information (third edition). The Code is published on the Internet at www.information.wales.gov.uk.

If you believe that I have not applied the Code of Practice on Public Access to Information correctly or have not followed the relevant laws, please contact me to request a first-stage review. If, after that, you are still not satisfied you may request a formal review by Amgueddfa Cymru. When dealing with any concerns, we will follow the principles of the National Museum of Wales's Code of Practice on Complaints, which is available on our website at <https://museum.wales/freedom-of-information/publications-scheme/> or by post from:

Mr. Neil Wicks
 Director of Finance and Corporate Resources
 Amgueddfa Cymru – National Museum Wales
 Cathays Park
 Cardiff
 CF10 3NP

You also have the right to complain to the Information Commissioner. Normally, however, you should pursue the matter through our internal procedure before you complain to the Information Commissioner.

The Information Commissioner can be contacted at:

Information Commissioner's Office
 Wycliffe House
 Water Lane
 Wilmslow
 Cheshire
 SK9 5AF

If you have any further queries or concerns then please contact me via my email address.

Yours sincerely

Elaine J Cabuts
 Museum Secretary